

CAMPBELL HIGH SCHOOL SOFTBALL BOOSTER CLUB, INC. BYLAWS

ARTICLE I Name of Organization

The name of the organization is the Campbell High School Softball Booster Club, Inc., a non-profit organization organized under the laws of the Georgia and may be referred to hereafter as "the Booster Club."

ARTICLE II Corporate Purpose

Section 1. Nonprofit Purpose

This organization is organized exclusively to conduct activities which qualify this Booster Club for exemption from taxation under Section 501(c)(3) of the Internal Revenue Code of 1954, as now in force or hereafter amended, and to expand or apply the assets of the Booster Club for such purposes.

Section 2. Specific Purpose

The Booster Club is organized to support the Campbell High School Softball Program, encourage parent/student involvement, and promote the visibility and participation in fastpitch softball in the Campbell High School feeder region.

The specific objectives and purpose of this organization shall be to:

- a) Provide services, facilities, uniforms, and equipment to the Varsity and Junior Varsity programs which are not provided by the school;
- b) Provide financial support of the Campbell High School softball teams through fundraising efforts;
- c) Ensure recognition for the softball program and its athletes;
- d) Facilitate all supporting activities, including feeder programs;
- e) Sponsor, host, and/or participate in events and activities that promote the sport of fastpitch softball.

Section 3. Principal Office

The principal office of the Booster Club shall be at 5265 Ward Street, Smyrna, GA 30080. The mailing address shall be 5265 Ward Street, Smyrna, GA 30080. The Board of Directors may change the location of the principal office and may also designate additional offices where needed.

Section 4. Governing Instruments

The Booster Club shall be governed by its Articles of Incorporation and its Bylaws. Furthermore, the Booster Club shall take no action that conflicts with the Bylaws of the Georgia High School Association, Inc.

Section 5. Nondiscrimination Policy

The Club will not practice or permit any unlawful discrimination on the basis of sex, age, race, color, national origin, religion, physical handicap or disability, or any other basis prohibited by law.

Section 6. Dissolution

If at any time the need to disband and dissolve the Campbell High School Softball Booster Club, Inc., arises, the Head Coach, Principal, and Executive Board shall meet and formally dissolve the organization. At the time of the dissolution, any and all assets of the Booster Club shall become the property of Campbell High School for the use of the Campbell High School Softball program. Upon a decision to dissolve the Booster Club, the Executive Board will have 30 days from the date of that decision to reconcile and turn over all bank account information, documentation kept and recorded by the Board, and any and all information related to the Booster Club to the Head Softball Coach and Principal of Campbell High School.

ARTICLE III Membership

Section 1. General Membership

Any business, organization or individual who wishes to support the organization financially but has no voting rights.

Section 2. Annual Dues

Membership dues for all levels of membership shall be determined by the Executive Board and reported to the membership.

Section 3. Rights/Interest

No Member shall have any right or interest in the property of the Booster Club.

Section 4. Governmental Policies

This Booster Club shall be subject to the policies and approval of the Principal of Campbell High School, the Cobb County Board of Education, the Georgia High School Association, the State School Standards and the Southern Association of Schools Accrediting Agency.

ARTICLE IV Board of Directors

Section 1. General Powers

The affairs of the Booster Club shall be managed by its Board of Directors. The Board of

Directors shall have control of and be responsible for the management of the affairs and property of the Booster Club.

Section 2. Number, Requirements, and Qualifications

The number of Directors shall be fixed from time-to-time by the Directors but shall consist of no fewer than three (3) nor more than four (4) including the following officers: the President, the Vice President, the Secretary, and the Treasurer. The Head Softball Coach will serve as an ex-officio board member, thus will not cast votes on official business.

The Director shall be a parent or guardian of a student who is a current member of the Campbell Softball Program.

Each member of the Board of Directors shall attend at least 75% of the meetings of the Board per year.

Section 3. Tenure

The term of office for all Board members shall be one (1) year beginning in June and ending in May 2022.

Article V Officers

The officers of this Board shall be the President, Vice President, Secretary, and Treasurer. All officers must have the status of active members of the Board.

Section 1. President

The President shall have general supervision and management of all current affairs of this Booster Club; He/she shall preside at all meetings of the Booster Club. He/she shall report on any matters that may be of importance to this Booster Club. He/she shall carry out the decisions of the Board and shall appoint any special committee not otherwise provided for herein. He/she shall serve as an ex officio member of all committees.

Section 2. Vice President

The Vice President shall perform the duties of the President in his/her absence and shall undertake any duties assigned by the President, the Executive Board, or the Board of Directors. The Vice President may perform the duties of Secretary.

Section 3. Secretary

The Secretary shall:

- a) Record, report, and maintain minutes of all meetings of the General Membership, Board of Directors and Executive Board.

- b) Coordinate all correspondence and provide direction to Standing or special committees including agenda items.
- c) Appoint an assistant who will assume all secretarial duties in their absence.

Section 4. Treasurer

The Treasurer shall:

- a) Receive all funds of the Booster Club and shall obtain the signature of at least one (1) additional officer for all checks.
- b) Endorse, on behalf of the Booster Club, all negotiable instruments received and deposit them in accounts designated by the Board.
- c) Keep a detailed account of all income and expenditures and present them to the Executive Board and General Membership at scheduled meetings.
- d) Make disbursements as directed by the Board or Board President.
- e) Report on the financial status of the Booster Club at scheduled meetings of the General Membership or Board of Directors.
- f) Compile and execute any tax applications or returns as required by federal or state law.
- g) Commit all accounts and other records to the succeeding Treasurer.
- h) Perform other related duties as directed by the President and shall appoint an assistant who will assume the duties of Treasurer in his/her absence.
- i) Adhere to all Cobb County policies and board rules regarding Booster Club organizations.

Section 5. Governmental Policies

The Board shall adhere to all Cobb County policies and procedures according to Booster Clubs. It shall:

- a) Approve the expenditure of all general funds up to \$300 per request. Any expenditure of the general funds above \$1000 shall require an advance approval vote by the Board.
- b) Approve goals and budget targets annually.
- c) Review monthly financial reports, annual budget and monthly financial statements issued by the bank utilized to manage the funds of the Booster Club.

ARTICLE VI

Elections

Section 1. General

All officers and board members shall be nominated and elected by the parents and guardians of the students who are members of the Campbell Softball Program.

Section 2. Timing

Elections shall be held annually, at the last general meeting prior to the new season starting (June 2022)

Section 3. Elections

After nominations are closed, each candidate may speak or allow another member to do so on their behalf. A majority vote is required for election.

Section 4. Installation

Newly elected officers shall be installed at the June meeting and shall assume all duties on the first of June. During the interim period, outgoing officers shall be expected to confer with and advise their successors as to their new duties.

Section 5. Resignation

Any officer may resign at any time in writing to the President, Vice President or Secretary of the Booster Club, unless otherwise requested in writing; the resignation shall be effective when tendered.

Section 6. Removal

Any Board Officer may be removed upon recommendation from the Board or by a majority vote at a General Membership meeting.

Section 7. Replacements

The President shall appoint, with the approval of the Executive Board, individuals to complete vacant or unexpired terms of office.

ARTICLE VII Committees

Section 1. Committee Formation

The Board may create committees as needed, such as fundraising, concessions, building and grounds, and membership. The Executive Board appoints all committee chairs.

Section 2. Projects

The Board of Directors shall be responsible for prioritizing proposed projects, recommending policies and presenting budget proposals to the General Membership.

Section 3. Reporting Requirements

Each committee shall prepare, maintain and update quarterly a record of its activities, with suggestions and/or comments on the most efficient methods of operation.

ARTICLE VIII Meetings

Section 1. Board Meetings

Shall be held prior to, subsequent to or concurrent with General Membership meetings.

Special meetings may be called by the President, or at request of the Head Softball Coach or Principal.

Section 2. General Meetings

General meetings shall be held at least two times a year, at a place and time to be determined.

Section 3. Special Meetings

Special meetings may be called by the Board of Directors with one week's notification for the members. Said notification may be given orally, electronically or by written notification.

Section 4. Quorum

A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Directors. Whereas a Director is unavailable to attend the meeting in person, the Director may participate in the meeting by means of a conference telephone call, and will be considered to be present at the meeting for the purposes of constituting a quorum and will be permitted to vote at the meeting.

ARTICLE IX Finances

Section 1. Fiscal Year

The fiscal year of the Campbell Softball Booster Club shall begin on the first day of June and end on the last day of May.

Section 2. Contracts

The President, Treasurer, and Head Softball Coach shall jointly negotiate and execute approved contracts on behalf of the Booster Club.

Section 3. Loans

No loan shall be contracted on behalf of the Booster Club unless duly authorized by 2/3's of the General Membership present and approved by the Principal.

Section 4. Checking Accounts

The Treasurer shall maintain all checking accounts necessary for the Booster Club and all its committees as approved by the Executive Board. The Treasurer shall not change, add, or delete any accounts without specific written approval of the Board of Directors.

Section 5. Membership Dues

The Board of Directors shall determine annual dues and costs associated with membership levels.

ARTICLE X

Amendments to Bylaws

The bylaws of the Booster Club may be exclusively amended by a majority vote of the General Membership in attendance at a duly announced meeting, providing the following conditions have been met:

- a) Notice of the proposed amendment(s) is given to the President or the Secretary of the Board, thereby constituting notice to the Board of Directors at least two (2) weeks prior to the meeting at which the intended vote is to be taken. Said notice shall contain the existing article to be modified, the proposed modifications and the meeting details at which the vote is to be taken.
- b) The Board of Directors shall indicate to the membership at said meeting whether or not they approve or disapprove said amendment.
- c) The decision of the membership shall be considered final, but not to the extent that another amendment could not be submitted for the purpose of appealing a prior amendment.
- d) The membership shall be given adequate notice of any meeting that has as its purpose the revision or amending of the bylaws.

ARTICLE XI

Grievances

Section 1. Arbitration

Grievances concerning any committee member's activities shall be directed to the Board. The Board of Directors shall act as arbitrator and shall call a meeting of the involved parties to seek a solution.

Section 2. Formal Charges

In the event that the griever is not satisfied by the results of said arbitration meeting, the next step will be to file formal charges, in writing with the Board of Directors. The President shall be the recipient of such charges, call a Board meeting, to act as a grievance committee, or he/she shall appoint a grievance committee and chairman for such meeting. The meeting shall be called within 30 days following an officially scheduled Board meeting after receipt of such charges. In the event the President is a party to a grievance, the Vice President shall act in the same manner as stated above.

ARTICLE XII

Interpretation and Conflicts

Section 1. Interpretation

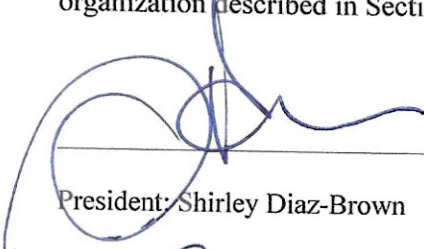
In the event there shall be two interpretations of any part of these Bylaws, one that would be illegal or invalid, and another, which would be legal or valid, then the interpretation, which would be legal or valid, shall be used. In any legitimate controversy to the interpretation of any part of these Bylaws, the

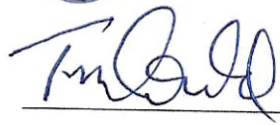
decision of the Board of Directors to the proper interpretation of those parts in controversy shall be final and binding.

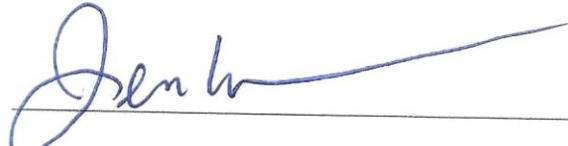
Section 2. Conflicts

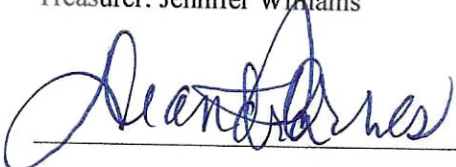
In the event that any part of these Bylaws shall conflict with other parts of these Bylaws, then the conflicting provision containing the strictest provision shall be valid, in the event that part of these Bylaws shall conflict with the purposes of the Booster Club, then the conflict shall be resolved in favor of the interpretation carrying forth the purposes of the Booster Club.

In the event that any part of these Bylaws might disqualify the Booster Club from maintaining the status as an organization described in Section 501(c)(3) of the Internal Revenue Code, then such part shall be null, void and of no force and effect to the extent necessary, so that the Booster Club will be an organization described in Section 501(c)(3).



President: Shirley Diaz-Brown

Vice President: Tim Gould

Treasurer: Jennifer Williams

Secretary: Deandra Torres